



SCRUTINY BOARD (ENVIRONMENT AND HOUSING)

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Thursday, 24th November, 2016 at 10.00 am

(A pre-meeting will take place for ALL Members of the Board at 9.30 a.m.)

MEMBERSHIP

Councillors

J Bentley	Weetwood;
A Blackburn	Farnley and Wortley;
K Bruce	Rothwell;
D Collins	Horsforth;
A Gabriel	Beeston and Holbeck;
A Garthwaite	Headingley;
P Grahame	Cross Gates and Whinmoor;
A Khan	Burmantofts and Richmond Hill;
M Lyons	Temple Newsam;
J Procter (Chair)	Wetherby;
K Ritchie	Bramley and Stanningley;
G Wilkinson	Wetherby;

Please note: Certain or all items on this agenda may be recorded

Principal Scrutiny Adviser:
Angela Brogden
Tel: 24 74553

Produced on Recycled Paper

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items have been identified.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES</p> <p>To receive any apologies for absence and notification of substitutes.</p>	
6			<p>MINUTES - 13 OCTOBER 2016</p> <p>To confirm as a correct record, the minutes of the meeting held on 13th October 2016.</p>	1 - 6
7			<p>COMMUNITY SAFETY RELATED MATTERS</p> <p>To receive a report from the Director of Environment and Housing presenting a series of summaries of community safety related matters identified by the Board in June.</p>	7 - 20
8			<p>WORK SCHEDULE</p> <p>To consider the Board's work schedule for the forthcoming municipal year.</p>	21 - 40
9			<p>DATE AND TIME OF NEXT MEETING</p> <p>Thursday, 8th December 2016 at 10 am (Pre-meeting for all Board Members at 9.30 am)</p>	

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			<p>THIRD PARTY RECORDING</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	

SCRUTINY BOARD (ENVIRONMENT AND HOUSING)

THURSDAY, 13TH OCTOBER, 2016

PRESENT: Councillor J Procter in the Chair

Councillors J Bentley, A Blackburn,
K Bruce, D Collins, A Gabriel,
A Garthwaite, P Grahame, R Grahame,
A Khan, K Ritchie and G Wilkinson

34 Late Items

There were no late items.

35 Declaration of Disclosable Pecuniary Interests

There were no disclosable pecuniary interests declared to the meeting.

36 Apologies for Absence and Notification of Substitutes

An apology for absence was submitted by Councillor M Lyons. Notification had been received that Councillor R Grahame was to substitute for Councillor M Lyons.

37 Minutes - 22 September 2016

RESOLVED – That the minutes of the meeting held on 22 September 2016 be approved as a correct record.

38 Matters arising from the minutes

Minute No. 29 – Odour monitoring and impacts relating to Veolia's Recycling and Energy Recover Facility (RERF)

It was noted that arrangements have now been made for the Executive Member for Environment and Sustainability to meet with Veolia and Elected Members to discuss how communications to Ward Members could be improved.

Minute No. 30 – Environment related matters

Maintenance of gullies – Board Members requested details of the guidance in place linked to the co-ordination of services between Environmental Action and Highways Services.

Minute No. 31 – Scrutiny Inquiry into improving air quality – draft terms of reference

Draft minutes to be approved at the meeting
to be held on Thursday, 24th November, 2016

Reference was made to the public interest surrounding the Board's forthcoming inquiry into air quality and it was agreed that further consideration be given on how to engage the public during this inquiry. It was also noted that session 2 of the inquiry will be focusing specifically around mechanisms used to engage the public and various stakeholder groups on the issue of air quality.

39 Lettings Policy Review Consultation Update

The Director of Environment and Housing submitted a report which provided a further update in relation to the proposed changes to the current lettings framework and policy.

The following were in attendance:

- Neil Evans, Director of Environment and Housing
- Jill Wildman, Chief Officer Housing Management
- Mandy Sawyer, Head of Neighbourhood Services

The key areas of discussion were:

- The Board received an overview of the consultation findings.
- It was noted that the final proposals will now be developed and reported to the Executive Board in February 2017.
- It was highlighted that the Council is still awaiting government guidance on the implementation of the Housing and Planning Act, with particular reference made to the introduction of mandatory fixed term tenancies before finalising proposals linked to a Tenant Transfer Policy.
- The Board emphasised the importance of developing an implementation strategy now to prepare housing officers to deliver the proposed changes without any unnecessary delays. The Board also requested to see details of this implementation strategy as soon as possible.
- In relation to the ward based community lettings plans, the Board advised that the Council consults with Housing Advisory Panels when developing these plans.
- The Board noted that only 33% of the consultation respondents were in favour of pre-tenancy training for prospective tenants and highlighted the need to explore the reasons for this response in more detail.
- The Board noted the legal opinion, as set out in the report, relating to the use of age related local lettings policies. Linked to this, the Board discussed the difficulties faced by the Council in balancing the need to fill empty properties against the desire to attract tenants from the targeted cohort. However, it was noted that further work would be undertaken to make such properties more attractive to their targeted cohort.
- Particular importance was placed on ensuring that the support needs of vulnerable tenants are being met. The Board was pleased to note that the recent procurement process linked to the Council's Supporting People housing contract, places more emphasis on the role of the housing

provider in ensuring that there is appropriate housing related support for vulnerable tenants.

- The Board discussed the provision of extra care housing and identified the need for the Council to work more effectively in attracting private sector providers.

RESOLVED –

- (a) That the report be noted.
- (b) That the above requests for information be provided as soon as possible.
- (c) That the Scrutiny Board be kept informed of any significant issues arising from the anticipated governance guidance in relation to the Housing and Planning Act 2016.

(Councillor K Bruce arrived at 10.30 am during the consideration of this item)

40 Housing Related Matters

The Director of Environment and Housing submitted a report covering particular areas of housing policy/activity as requested by the Scrutiny Board.

The following were in attendance:

- Neil Evans, Director of Environment and Housing
- Jill Wildman, Chief Officer Housing Management
- Mandy Sawyer, Head of Neighbourhood Services

The key areas of discussion were:

Housing and Planning Act

- It was noted that the implementation date of April 2017 was still expected despite delays in receiving further government guidance on each of the policy changes.
- It was noted that a project group, chaired by the Chief Officer – Housing Management, had been established to co-ordinate proposals and develop a project plan for implementing the Act.
- A communications plan has also been developed to ensure that tenants are given the right information at the right time. This involves a dedicated webpage at www.leeds.gov.uk/hpa2016.
- The Board discussed the implications surrounding the sale of higher value vacant local authority homes and particular concerns were raised regarding the lack of guidance on how 'higher value' will be determined.
- The Board noted the potential resource implications in administering the new Pay to Stay policy.

Quality of Private Rented Sector Housing

- The Board noted the current estimated figure of 60,000 private rented sector properties in the city and sought clarification of whether this figure included student accommodation.
- It was highlighted that the Leeds Landlord Accreditation Scheme is to be replaced with a new sector led Leeds Rental Standard.
- References were made to the creation of a rogue landlord unit and the Board emphasised the importance of having a clear understanding of what constitutes a 'rogue' landlord.
- The Board questioned what, if any, conditions could be placed on a property that is sold through the Council's Right-to-Buy scheme and subsequently becomes a private rented sector property.
- The Board sought clarification surrounding the processes in place for checking if a property bought under the Council's Right-to-Buy scheme is subsequently sold and the owner then reappplies for another Council property. Linked to this, the Board requested that further analysis is undertaken and reported back to the Board at the next Housing themed meeting in January 2017.
- Clarification was also sought regarding the Community Right to Bid process and whether this had been used in relation to council residential properties.

Void Turnaround Times of Council Homes

- Particular reference was made to the above average relet times within the South of the city and it was noted that targeted work within this area will assist in bringing the performance figure back within the target of 28 days.
- Clarification was sought regarding the areas where Housing Leeds has recently introduced a Variable Lettable Standard.

Tenant Scrutiny Board

- The Board acknowledged the recommendations and service responses linked to the recent Tenant Scrutiny Board inquiry into the environment of estates.
- The Board noted that the Tenant Scrutiny Board is now undertaking an inquiry into the East Leeds Repairs Service, which is expected to conclude in March 2017.
- Board Members sought further information in respect to the Tenant Scrutiny Board's governance and support arrangements.
- The Board also discussed the role of Housing Advisory Panels (HAPs) and sought clarification on Ward Member relationships with HAPs, in particular relating to bids, as this appeared inconsistent across the city.

RESOLVED –

- (a) That the report be noted.
- (b) That the above updates and requests for information be provided.

41 Work schedule

The Head of Governance Services and Scrutiny Support submitted a report which invited Members to consider the Board's work schedule for the 2016/17 municipal year.

The Principal Scrutiny Adviser conveyed the apologies of the West Yorkshire Police and Crime Commissioner to the Board's November meeting, which is theme around Community Safety. The Board agreed to invite the PCC to its next Community Safety themed meeting in February 2017.

Board Members requested that the Community Safety themed meeting also includes an update surrounding the provision of Community Safety Area Coordinators.

The Chair informed Members that the first session of the Scrutiny Board's Inquiry into Air Quality was now scheduled for 17th November 2016 as a working group meeting.

Further to the Board's discussion in September regarding Peckfield Landfill Site, Members were concerned to learn about the recent fire incident at the site. The Board agreed to arrange a further meeting in the work schedule to continue its discussions on this matter and that the Environment Agency and the Operator be requested to attend.

RESOLVED –

- (a) That the West Yorkshire Police and Crime Commissioner be invited to attend the Board's meeting in February 2017.
- (b) That the Board's Community Safety themed meeting in November also includes an update on the provision of Community Safety Area Coordinators.
- (c) That a further meeting is arranged in the work schedule in relation to Peckfield Landfill Site and the Environment Agency and the Operator be requested to attend.

(Councillor G Wilkinson left at 12.20 pm during the consideration of this item)

42 Date and Time of Next Meeting

Thursday, 24 November 2016 at 10 am (Pre-meeting for all Board Members at 9.30 am).

(The meeting concluded at 12.30 pm)

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Report author: Sam Millar
Tel: 0113 3950800

Report of Director of Environment and Housing

Report to Environment & Housing Scrutiny Board

Date: 24th November 2016

Subject: Community Safety Theme

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

This report provides a brief overview of the following community safety related themes/ services that the Board have identified:

- I. Addressing anti-social behaviour
- II. Addressing youth offending
- III. Tackling begging across the city
- IV. The future provision of CCTV

Recommendations

Scrutiny Board are asked to note the content of this report and following discussions identify any specific areas for further information and/ or investigation.

1. Purpose of this report

The report covers areas related to community safety as requested by the Board and sets out the context/ current position, key issues/ challenges and plans/ next steps.

The report is intended to provide a strategic overview of the pertinent issues to aid and prompt discussions.

2. Main Issues

Summaries are shown in Appendix 1.

3. Corporate Considerations

Consultation and Engagement

Consultation and engagement is embedded within the individual policy / areas of activity.

Equality and Diversity / Cohesion and Integration

An equality impact assessment is not required at this stage as this report is primarily an Information report.

Council policies and Best Council Plan

As the city's Community Safety Partnership, the Safer Leeds Executive has a statutory requirement to prepare and implement a local Crime and Disorder Reduction Strategy, referred to locally as the 'Safer Leeds Strategy'. This strategy also forms part of the council's budget and policy framework.

Resources and value for money

Individual evaluations are undertaken within the individual policy / areas of activity

Legal Implications, Access to Information and Call In

This report does not contain any exempt or confidential information

Risk Management

Risk management is embedded within the individual policy / areas of activity.

4. Conclusions

Members are asked to consider the summaries of the issues raised in the report and to aid discussions.

5. Recommendations

Scrutiny Board are asked to note the content of this report and following discussions identify any specific areas for further information and/ or investigation.

6. Background documents

None

I Addressing anti-social behaviour

1. Context/ Current Position

Leeds Anti-Social Behaviour Team (LASBT) currently has 80 members of staff. The multi-agency teams are co-located and work across three operational areas (16 staff in the East, 13 staff in the South, 15 staff in the West with an additional 5 staff covering the Out of Hours Noise Service (OOHNS) and a central core team. Each area team is supported by 2 ASB police link Officers, 1 Victim Support outreach worker and 1 youth offending service outreach worker. The core team includes 3 staff that work in partnership with 2 police sergeants managing the 6 ASB police link officers, 3 HRA police officers and 5 police researchers.

Each Team comprises of a team leader, case supervisors and case officers whose primary functions are to respond to requests for service to resolve reported anti-social behaviour issues within communities and between individuals. Case officers are able to use a variety of preventative and enforcement tools to resolve cases, as well as mediation and restorative practices. OOHNS response officers respond to incidents as they are happening to abate noise nuisance and provide the daytime case officers with evidence to support their on-going case work.

Due to the diverse and complex cases, all Officers are trained in and aware of safeguarding and vulnerability issues and are able to make appropriate referrals as required.

The table provides a count of the reports to the service and cases taken on:

Enquiries	April to September 2015	April to September 2016	Change
ASB Reports	3093	3379	+9.2%

Cases	April to September 2015	April to September 2016	Change
New Cases	791	813	+2.7%

Noise Nuisance (which accounts for almost 60% of new reports)

LASBT also supports a diverse range of local partnership initiatives including;

- LASBT East is working in partnership with community leaders in Chapeltown & Harehills to develop a partnership approach to groups of individuals who associate together when participating in criminal activity.
- LASBT West is working with partners to address issues with emerging groups in New Wortley, Armley, Bramley and in Hawksworth/West Park
- LASBT Core and West Yorkshire Police Safer Schools Officers are working with schools to deliver on the first part of the Governments revised Hate Crime action plan - to encourage schools to report and in turn provide bespoke preventative workshops within schools

The HRA High Rise Initiative, is a relatively new approach to deal with problems in high-rise buildings, including high numbers of tenancy breaches, residents' concerns over overt drug dealing, noise nuisance and both youth and adult ASB. The 3 Police Link Officers are working collaboratively with services and residents to tackle such issues including removal of graffiti, waste/ litter, needles/ syringes and building relationships with tenants to resolve issues without the need for eviction. The team is now deployed on a responsive basis working in 'hotspot' areas.

The work had an immediate visible effect and to date, 96 residents have been engaged with using restorative principles. Recent survey results show that:

- 73.4% of the 96 state that ASB has improved in the last three months

LASBT officers were the first in West Yorkshire to use the new injunctions for under 18's and have already secured a number of closure orders and continue to work proactively to with partners to prevent emerging issues where possible.

2. Key Issues/ Challenges

Public awareness of the role of LASBT has increased leading to more interaction and higher contact levels with the general public and other services. LASBT are also engaging with more victims and perpetrators who have complex needs, including mental health. Often these individuals do not meet the threshold to access traditional support services and generally such cases tend to be difficult to resolve and extend over a longer period of time.

Noise nuisance is still the biggest issue for LASBT, often because these cases involve a number of perpetrators and/ or can be hard to gather evidence to be able to take action. Cases opened related to noise have increased by just under than 30%, in the 12 months.

There is scope to work more closely with Members and locality leaders, increasing communication and holding more regular briefings on local challenges and priorities.

Over recent months there have been concerns raised by members of the public and services about the rising levels of anti-social behaviour, in a number of localities. This is an issue that impacts on a range of inter-related services, in the public, voluntary and community sector. There is recognition that generally services can deal effectively with the 'here and now' ASB issues but with finite resources, the challenge being able to draw on a range of services to address some of the underlying factors.

3. Plans/ Next Steps

LASBT continues to develop and improve in its core functions and plans are progressing to:

- Extend the Out Of Hours service to a 24 hour provision
- Increase the use of restorative practice methodologies to resolve cases
- Review current working practices for example, implementing case prioritisation

LASBT has recently appointed a case officer to look at specific legislative requirements around reviewing existing Designated Public Places Orders (DPPO's) as these will need to be replaced with the new Public Space Protection Orders before the DPPO's statutorily

expire in October 2017. This officer is also conducting a review of our existing Alleygating provision to reduce the risk of on-going costs of maintaining these schemes to ensure value for money.

Significant activity is being undertaken to strengthen responses to hate incidents in Leeds, including:

- Establishing a Hate Crime Strategic Board to provide leadership, governance and accountability to all partners
- A full review of the current Hate Crime strategy for Leeds to ensure it reflects current priorities and the Governments revised Hate Crime Action Plan.
- Guidance for schools around the HIRC has been updated and refreshed in partnership with Children's services and further training is being planned with schools to encourage reporting.
- Linking plans and delivery to the wider community cohesion Breakthrough Project

II Addressing Youth Offending

1. Context/ Current Position

There continues to be a Council, Police and partnership focus on youth offending and listed below are some key developments in the last 12 months:

- Creation of the Leeds Youth Panel in May 2016. The Panel comprises of Youth Offending Service (YOS), Police and Community volunteers and seeks to:
 - encourage joint decision making on 'out of court' disposals
 - promote positive outcomes
 - provide safeguards against unnecessary entrance into the criminal justice system
 - enable restorative approaches with victims
 - Divert young people into services that seek to address the cause of their offending behaviour
- Training of all Safer Leeds Police Officers, predominantly working in schools, in restorative practice, supported and funded through the LCC Innovation Programme. The expertise of our city's schools liaison officers in restorative justice has been cited in a recent regional academic report.
- Creation of a partnership working group to focus on child friendly custody arrangements at Elland Road police station. The group has implemented and developed good working practices such as child-only holding areas, separate booking-in areas for children which are quiet and private, and improving child friendly treatment, such as age appropriate reading material.
- Expansion of the transfer of young people from police custody into local authority accommodation (commonly known as 'PACE beds'). Leeds is the first area in the country to pilot the scheme for a wider category of detention types, therefore exceeding our legal obligations and maximising child friendly alternatives to police custody.

- The YOS Police Liaison Team continue to work within the Elland Road custody area, providing support to children and young people detained in police custody and working in partnership with investigating officers to achieve the right outcomes and interventions.
- The gap between arrest rates and voluntary attendance continues to narrow, with more focus than ever on dealing with young people who have offended outside of the police custody and wider criminal justice system. The number of young people detained in police cells overnight also continues to fall significantly.
- A series of scaled opportunities were presented to the LSCB on child friendly custody arrangements. The group welcomed the ambition for Leeds to develop our arrangements and recommended that all the opportunities presented were scoped out further.

2. Key Issues/ Existing Challenges

In line with the Leeds Reducing Offending Strategic Plan (Sept 2016), there are some critical issues and real challenges ahead, these include:

Challenging/ changing existing and new offending behaviours.

- Often individuals' introduction to anti-social behaviours and acquisitive crimes can escalate as offenders seek greater thrill or financial gains.
- Opportunistic stealing and disposal of stolen goods can result in localised offending.
- Changing criminality, especially the growth of the internet and social media, has resulted in new and problematic offending.

Responding to Complex Needs.

- Substance misuse, mental health and lack of engagement are often identified among prolific offenders. Alcohol appears to be a key factor in a range of violence and nuisance related issues and drug dealing is a major concern in many inner city areas.
- Individuals may be coerced or forced into offending by peer or family groups through threats, expectations or lack of opportunities.
- A young person is more likely to suffer mental health problems and offend than their peers, if their parent has been in prison.

Supporting Vulnerable Victims

- Highly visible offences and ASB can have a disproportionate large impact on communities and feelings of safety.
- Offending behaviours and lack of victim empathy can lead to individuals, families or communities being repeatedly victimised.
- Targeting of specific groups can have significant negative impact on wider communities.

There is a strong, national focus on restorative, child friendly approaches to youth offending. The All Parliamentary Group for Children has made some key recommendations and the Home Office is shortly to publish the concordat on children in custody aimed at preventing the detention of children in Police custody following charge.

The Howard League for Penal Reform has been critical of national police practice in respect of children detained in police cells, particularly overnight. The recently published review by Lord Laming ('Keeping Children in Care out of Trouble') included a key recommendation: Children's Services and the Police should develop a protocol to minimise formal police involvement with children in care.

In 2015/16, 999 individual children were arrested and detained in a police cell in Leeds; many of those were arrested several times over. Police custody can be a particularly distressing experience for young people. Data analysis also shows that demands on the police and criminal justice system will increase significantly over coming years without new and innovative approaches.

A significant proportion of children and young people entering police custody have additional support needs around mental health, wellbeing, communication, learning and maturity and many are subject of social work intervention. Most come from the city's deprived areas. In the majority of instances, police custody is the only 'safe' place available 24/7 to receive young people who offend at a crisis point. It is also the only setting currently available to receive young people who pose a risk to public safety and/ or need to be held in a safe and secure environment during vital stages of a criminal investigation.

3. Planned Next Steps

The approach to these issues includes developing plans to:

- Address offending behaviour by providing seamless support to those who want help to change, through a restorative approach
- Placing increased emphasis on early intervention, prevention and deterring individuals from being involved in crime, particularly children and young people at risk of offending
- Actively communicating and promoting victim empathy and awareness, working with individuals, families and communities to break the cycles of reoffending
- Ensuring victims and witnesses are at the centre through our approach to engagement

In 2015, the Government commissioned a substantial review of the Youth Justice system and it is expecting that the report will be published in the Winter of 2016. The recommendation from this review will undoubtedly have implications locally for both YOS and the Police. The interim report published earlier this year had a strong focus on reducing the use of custody.

The vision in Leeds is to transform our response to children who offend, by finding alternatives to the traditional police custody approach as part of a broader ambition to provide effective adolescent services. It is expected that a partnership working group will be formed to further scope out the alternatives for our city.

III Tackling begging across the city

1. Context/ Current Position

Like the majority of prosperous big cities, Leeds has issues with people who beg and who approach members of the public asking for money, in both a passive and aggressive manner. Safer Leeds, the community safety partnership for the city is committed to helping people stop begging on the streets and receive the right support they need.

We work very closely with our partners including West Yorkshire Police (WYP), the wider Council and a number of organisations and charities such as St Georges Crypt, The Big Issue in the North, St. Anne's Resource Centre, Grow.Live.Change (CGL), Simon on the Streets, housing and drug and alcohol services, and BACIL (Businesses Against Crime in Leeds).

In September 2016, the refreshed 'Responding to Begging Strategic Plan' was approved by Safer Leeds Executive. The approach is based on high challenge to those begging and high support for those with particular needs and work is focussed around three strands:

- Communications & Engagement (focus on increasing awareness & understanding amongst city centre visitors, workers and businesses)
- Support Management (focus on direct interventions and restorative support packages for individuals ~ outreach & case conferencing)
- Offender Management (focus on direct operational activity, tactical and strategic enforcement of individuals and groups)

The outreach team undertake daily "partnership patrols" in the city centre area to offer support and advice. It is estimated on an average day (24 hour period) there are around 25-35 individual active beggars in Leeds. A three month 'snapshot' count earlier in the year recorded over 60 contacts a month (c. 10 new to the outreach service).

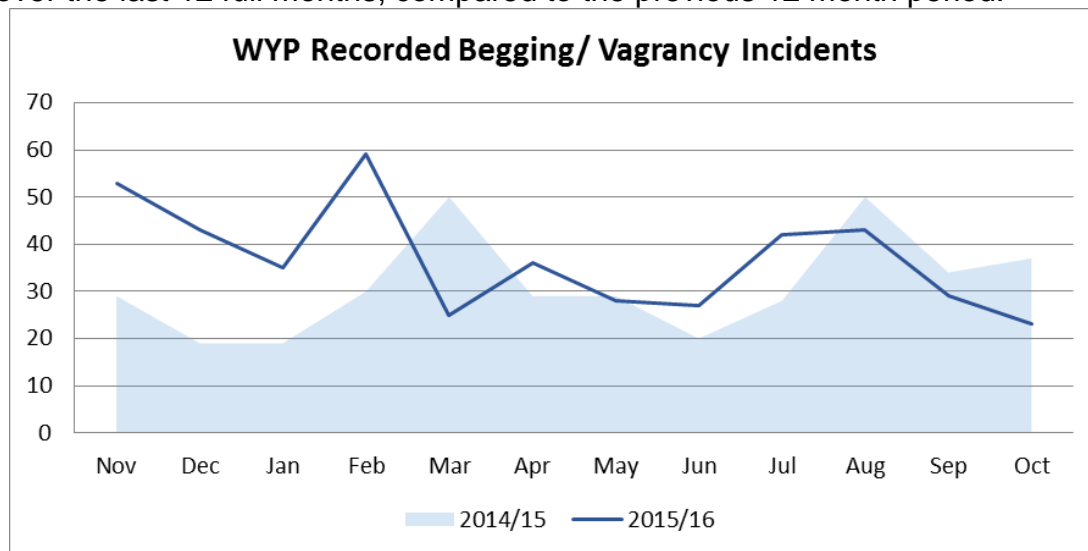
Key activity

- In partnership with Leeds Street Outreach and other local charities we try to persuade those found begging to take up the offers of help and signpost them into relevant support services. Those who refuse initial support are then discussed at a multi-agency case conference to facilitate robust managed intervention plans. Cases are monitored closely to ensure that support offered is proportionate and relevant to the needs of the individual.
- There is daily Outreach work with staff offering support to individuals, and joint LCC and WYP patrols. Forward Leeds now attended case conferences and Mental Health services do more joint up outreach work with a dedicated GP from York Street Practice.
- Project Verto uses a football style 'yellow' and 'red' card warning notice system; these can be issued to a person committing or likely to commit anti-social behaviour that is seen to be causing harassment, alarm or distress. Initially a person begging is offered a warning explaining where and how they can get help support, help with accommodation, free food, shower facilities, dry clothing, help with benefit claims and health support for drug or alcohol issues. If the same person is sighted begging again then further action is considered which may require that person to leave the City Centre for 48 hours. If an individual again breached the terms of the order then it's likely they would be dealt with more formally, arrested and legal action taken.

Project Verto (last 12 months)

- 85 people begging identified
- 270+ police dispersal notices have been issued to people found begging
- 2 aggressive beggars were issued with Criminal Behaviour Orders (CBO's)

The below graph shows the levels of recorded begging/ vagrancy incidents recorded by WYP over the last 12 full months, compared to the previous 12 month period:



Although this is a measure of incidents rather than individuals involved, it can be assumed that significant increases/ decreases are representative of changes in the overall numbers of individuals (although not on a “1-to-1” basis).

The trends show that there was an increase in the levels of recorded incidents from August 2015 to Jan/ Feb 2016. There has been a lower volume in incidents following this peak, with a slight rise over the recent summer months that has decreased in September and October.

2. Key Issues/ Existing Challenges

Many people who beg are vulnerable individuals, affected by their life experiences and/ or circumstances. The reasons why they beg are often very complex, and can be compounded by a range of mental and physical ill health issues, all of which can be real barriers to engaging with services and changing behaviours.

- Common recorded linked offences to problematic beggars have been theft (especially shop theft for alcohol or food) and violence (most commonly physical assaults).
- Individuals with a history of drugs and alcoholism appear more frequently to have linked violent offences or demonstrate aggression towards officers and staff monitoring the streets and businesses.
- Substance misuse, mental health, and violence are commonly identified issues among problematic beggars. The most common substance misuse issues identified are alcoholism, heroin, cocaine, and non-psychoactive substances often with associated long term health problems.

- Mental health issues, including a high prevalence of self-harm and general poor health is evident. The most common specifically identified mental health issues are depression and schizophrenia; other concerns are mainly anxiety disorders, bi-polar or personality disorders

Unfortunately begging on the streets of Leeds occurs daily, money given by caring members of the public, to people that beg, is invariably spent on a drugs and alcohol addiction. Because somebody is begging it does not always mean that they have nowhere to live, in fact in Leeds only very few people found begging have no form of accommodation or a place to stay.

We do not seek to criminalise everyone found begging and have steered away from arresting people for begging as the first choice of action, preferring to engage, offer support and warn individuals where appropriate. However, begging is a crime and intimidating; aggressive and persistent behaviour is anti-social will not be tolerated and has to be addressed.

We do get a number of complaints about people begging from residents, commuters, shops & businesses and people who socialise in the city centre, but who don't want to be constantly asked for money as they go about their way. We deal with these complaints about begging because we are confident we have the support services available to help these individuals. Money given by caring members of the public, to people that beg, may often be spent on a drugs and alcohol addiction. Public perception is that if somebody is begging or rough sleeping that person is homeless, or has been given no accommodation offers; events like 'Tent City' (October 2016) re-inforce this misunderstanding.

3. Planned Next Steps

The refreshed strategy provides an opportunity to move into the next phase of delivery and built on existing work. Examples of work that will be progressed include:

- Expand the use and effectiveness of Criminal Behaviour Orders and other ASB tools, including Public Space Protection Orders ~ taking action against those whose begging behaviour is intimidating and aggressive, by disruption and displacement using all tactical options
- Explore the feasibility of enhancing Project Verto, by having a 'dedicated slot' for hearings at court for persistent and aggressive beggars
- Work with housing providers to use Acceptable Behaviour Contracts & Agreements, and utilise housing related enforcement alternatives to manage problematic tenants who are known to beg
- Review critical 'pathway models', testing effectiveness from the point of entry through to conclusion from a service users perspective
- Explore the opportunity to enhance street triage and direct links mental health provision
- Collaborate with all emergency services to share information and intelligence to inform and direct a co-ordinated response

West Yorkshire Police and the LASBT are currently pursuing enforcement action via a Criminal Behaviour Order (CBO) for 3 individuals, where all other approaches have been exhausted.

Phase 2 of the communication and engagement plans are being developed, including a greater emphasis on tackling misconceptions and raising awareness with the public and as part of the Think Before You Give (TYBG) campaign.

IV The future provision of CCTV

1. Context/ Current Position

Leedswatch is a Leeds City Council service, providing CCTV in public spaces to deter, detect, and prevent crime and disorder. The service operates 24/7; 365 days a year and currently offers the following:

- Monitoring of 300+ street cameras, 203 West Yorkshire Metro bus station cameras at 26 Metro bus stations, 500 East North East Tower Blocks and 500 proposed for West North West Tower Blocks and 20 on industrial estates (mainly Cross Green)
- Welfare checks for guards in Bus Stations, booking guards on/off, monitoring of Help Points
- Download footage for Police and other agencies
- Undertake monitoring roles delegated from Police Special Operations
- Actively monitor Police Airwaves radio and BACIL radio (Business against crime in Leeds)
- Support other LCC services to keep the city safe
- Play an active part in locating missing persons
- Support LCC special events e.g. Carnival, Concerts in Millennium Square
- Supporting specific overt and covert WYP Operations

The CCTV Control Room is staffed by 5 teams of multi-skilled staff operating a 24/7 shift pattern over 5 weeks. Each team consists of one Team Leader, one Senior Control Room Officer and eight Control Room Officers. In addition to this there are Safer Leeds Officers and Parkswatch Officers on each shift that are predominantly field based. This structure equates to 71 posts.

The management, support and engineering structure consists of 10 staff. The Engineering element is responsible for the Public Space surveillance systems; installation, maintenance and repair of CCTV and Tower Block cameras, design, quotes, installation and maintenance of Bus Lane enforcement cameras, maintenance of WYP ANPR cameras and also support the technical functions in the Leedswatch Control Room. The service also provides consultancy advice for external clients and other LCC internal departments and also focusses on income generation opportunities.

Officers are in regular radio contact with West Yorkshire Police, and have a link to the Police Area Control Room. Officers are also in regular radio contact with BACIL (Business against Crime in Leeds) and the City Ambassadors to ensure their Health and Safety is protected.

CCTV Operators are trained to look for suspicious behaviour and to observe escalating situations, to enable services to respond accordingly. Since April 2016, a total of 8687 incidents have been logged on the CCTV system. An incident is classed as an observation on CCTV which an Officer feels is of significance. Examples of the types of observations are listed below:

Types of CCTV Incidents:	April to October 2016
Public order	1652
Anti-Social Behaviour	1527
Missing people	421
Suspicious event	359
Sexual offence	34

The CCTV element of LeedsWatch is a Delegated Function to the 10 Community Committees. Committees can make requests for new CCTV cameras to be installed, this is subject to a crime analysis being completed to demonstrate the need and funding being provided by the committee and/or other local partners. The funding is required to cover the camera installation costs and ongoing revenue costs for the running, monitoring and maintenance of the camera for a minimum of 5 years.

Performance information reports are under developed to enable members and partners to receive relevant information on a regular basis regarding incidents observed in their area.

2. Key Issues/ Existing Challenges

LeedsWatch has grown in size over the years and a restructure in 2015 has enabled a more aligned, flexible and responsive operational structure, capable of better meeting existing and new operational demands. The ongoing challenge is to further develop and modernise the service as well as exploit opportunities to generate new income activity.

The CCTV monitoring service provided by LeedsWatch is dependent on a 3rd party fibre optic transmission network. The costs to run the transmission network are inconsistent across the localities as the fibre service charge rate levied by the service provider is proportionate with a cameras geographical distance from the Control Room. This places wards in outlying areas at a disadvantage where service charges are comparably higher from the inner city. Some Community Committees considered these charges excessive and are seeking evidence that the community safety impact of their installations justify the associated running costs.

The fibre optic transmission network is currently under contract until April 2018. In anticipation of the contract expiry LeedsWatch and PPPU are developing a strategy to digitise the CCTV network and decommission the current analogue infrastructure. The benefits will be two fold; firstly this will enable the reduction of charges by rationalising fibre services and introducing competition from alternative service providers. Secondly, there will be a significant improvement in image quality and increased effectiveness of cameras.

3. Significant progress has been made in the following area:

- In order to evaluate the digitisation of the fibre service a soft market test has been undertaken to appraise suppliers and solutions within the sector. Once all the submissions from the suppliers have been collected and reviewed, an upgrade

methodology will be formulated and a rationalisation exercise will commence, to maximise the cost saving potential.

- The current CCTV network to Housing Leeds multi-storey blocks has potential for consolidation into the Leedswatch network. A survey and appraisal of multi-storey blocks is currently being progressed to ascertain where the integration of networks can create economies of scale and promote a rationalisation exercise, bringing cost reductions to new installations.
- Stake holders are seeking a low cost camera that can be rapidly deployed to address immediate issues. In response, Leedswatch have developed a solution and are currently testing a mobile camera to tackle anti-social behaviour in inner North West Leeds. The issues localities face are often short term and sporadic, where this is the case the cost and timescales of a standard public space camera installation can be prohibitive. If the Mobile camera proves successful the technology will be offered as an alternative using mobile phone technology to stream images to the Control Room.
- Furthermore, a review of existing camera locations is being undertaken to ensure that cameras are in the right place. Where it is identified that cameras are no longer fulfilling their operational requirement they will be de-commissioned, following consultation with key stakeholders.
- Leedswatch has identified the cameras which are furthest away from the Control Room (Middleton) these are the most costly and will be addressed as a priority.
- The rationalisation and decommission of circuits will enable Leedswatch and localities to maximise the saving potential.
- Substantial work has taken place to ensure the Leedswatch control room is now equipped for the development of the digital technology
- The rolling programme for CCTV installation in WNW tower blocks is underway and a concierge system is being explored. The digital cameras have improved the quality of the images from the Tower Blocks through to Leedswatch.
- Leeds are leading on the Police and Crime Commissioner Innovation study looking at the feasibility of procuring a facial recognition platform across West Yorkshire to enable the search for missing people. The project aims to work with a wide range of partner organisations within West Yorkshire towards establishing a CCTV infrastructure which can be shared and improve inter-operability, using newer technology.

Next Steps:
 Below is the high level project timeline

High Level Project Timeline

Task	Completed by:
Stage 1 - Feasibility and Scoping	
Soft Market Test	09/09/2016
Update and review Business Case	02/12/2016
E&H Director Approval	12/12/2016
Stage 2 - Delivery	
Prepare market tender documents	Feb-17
Go out to market	Mar-17
Score suppliers	May-17
Secure/Award new supplier	Jul-17
Current contract end date	Apr-18
Upgrade of fibre lines to digital	Apr-18
Upgrade of cameras to digital	Dec-18

Report of Head of Governance Services and Scrutiny Support

Report to Scrutiny Board (Environment and Housing)

Date: 24th November 2016

Subject: Work Schedule

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. The Board's work schedule is attached as appendix 1. This will be subject to change throughout the municipal year.
2. Also attached at appendix 2 are the minutes of the Executive Board meeting held on 19th October 2016.

Recommendation

3. Members are asked to consider the work schedule and make amendments as appropriate.

Background documents¹

4. None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Scrutiny Board (Environment and Housing) Work Schedule for 2016/2017 Municipal Year

Schedule of meetings/visits during 2016/17			
	June	July	August
		Main Theme – Community Safety Refreshed Safer Leeds Plan 2016-2017 SB 07/07/16 @ 10 am	
Inquiry into Air Quality		Scope terms of reference WG meeting – 21/07/16	
General Briefings	Scrutiny Board Terms of Reference and Sources of Work SB 09/06/16 @ 10 am Crime and Disorder Scrutiny in Leeds SB 09/06/16 @ 10 am		
Budget and Policy Framework/Pre-decision Scrutiny		Lettings Policy Review - Consultation Update SB 07/07/16 @ 10 am	
Recommendation Tracking		Domestic Violence SB 07/07/16 @ 10 am	
Performance Monitoring		General performance update SB 07/07/16 @ 10 am	

Scrutiny Board (Environment and Housing) Work Schedule for 2016/2017 Municipal Year

Schedule of meetings/visits during 2016/17			
	September	October	November
	Main Theme - Environment	Main Theme – Housing	Main Theme – Community Safety
	<p>To consider the following matters:</p> <ul style="list-style-type: none"> • Addressing areas of underperformance in recycling • Engaging communities in the recycling agenda • Reviewing existing recycling services and recyclates • Maintenance of gullies <p>SB 22/09/16 @ 10 am</p>	<p>To consider the following matters:</p> <ul style="list-style-type: none"> • Implications and progress surrounding the Housing and Planning Bill 2015 • The quality of private rented sector housing in Leeds • Turnaround times for filling void council properties <p>SB 13/10/16 @ 10 am</p>	<p>To consider the following matters:</p> <ul style="list-style-type: none"> • Tackling begging across the city • The future provision of CCTV • Addressing anti-social behaviour • Addressing youth offending <p>SB 24/11/16 @ 10 am</p>
Inquiry into Air Quality	<p>Agree terms of reference SB 22/09/16 @ 10 am</p>		<p>Session 1 of the inquiry WG 17/11/16 @ 12.30 pm</p>
General Briefings	<p>Air quality management and monitoring of the Recycling and Energy Recovery Facility and surrounding area. SB 22/09/16 @ 10 am</p>		
Budget and Policy Framework/Pre-decision Scrutiny		<p>Lettings Policy Review SB 13/10/16 @ 10 am</p>	
Recommendation Tracking	<p>Peckfield Landfill Site SB 22/09/16 @ 10 am</p>		
Performance Monitoring			

Scrutiny Board (Environment and Housing) Work Schedule for 2016/2017 Municipal Year

Schedule of meetings/visits during 2016/17			
	December	January	February
	Main Theme - Environment	Main Theme - Housing	Main Theme – Community Safety
	<p>To consider the following matters: <i>(these are subject to change)</i></p> <ul style="list-style-type: none"> A general update on Peckfield Landfill Site, including a response from the Environment Agency. <p>SB 08/12/16 @ 10 am</p>	<p>To consider the following matters: <i>(these are subject to change)</i></p> <ul style="list-style-type: none"> Implications and progress surrounding the Housing and Planning Bill 2015 The quality of private rented sector housing in Leeds Turnaround times for filling void council properties <p>SB 19/01/17 @ 10 am</p>	<p>To consider the following matters: <i>(these are subject to change)</i></p> <ul style="list-style-type: none"> Tackling begging across the city The future provision of CCTV Addressing anti-social behaviour Addressing youth offending <p>SB 16/02/17 @ 10 am</p>
Inquiry into Air Quality	Session 2 of the inquiry SB 08/12/16 @ 10 am	Session 3 & 4 of the inquiry (tbc)	Session 5 of the inquiry (tbc)
General Briefings			
Budget and Policy Framework/Pre-decision Scrutiny		Initial budget proposals 2017-2018 SB 19/01/17 @ 10 am	
Recommendation Tracking			
Performance Monitoring		General performance update SB 19/01/17 @ 10 am	

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Scrutiny Board (Environment and Housing) Work Schedule for 2016/2017 Municipal Year

Schedule of meetings/visits during 2016/17			
	March	April	May (tbc)
	Main Theme - Environment	Main Theme - Housing	
	To consider the following matters: <i>(these are subject to change)</i> <ul style="list-style-type: none"> • Addressing areas of underperformance in recycling • Engaging communities in the recycling agenda • Reviewing existing recycling services and recyclates • Maintenance of gullies SB 23/03/17 @ 10 am	To consider the following matters: <i>(these are subject to change)</i> <ul style="list-style-type: none"> • Implications and progress surrounding the Housing and Planning Bill 2015 • The quality of private rented sector housing in Leeds • Turnaround times for filling void council properties SB 20/04/17 @ 10 am	
Inquiry into Air Quality	Agree final report SB 23/03/17 @ 10 am		
General Briefings			
Budget and Policy Framework/Pre-decision Scrutiny			
Recommendation Tracking			
Performance monitoring			

EXECUTIVE BOARD

WEDNESDAY, 19TH OCTOBER, 2016

PRESENT: Councillor J Blake in the Chair

Councillors A Carter, R Charlwood,
D Coupar, S Golton, J Lewis, R Lewis,
L Mulherin, M Rafique and L Yeadon

79 Exempt Information - Possible Exclusion of the Press and Public
RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (a) Appendix 1 to the report entitled, 'Vine: Proposal to Transfer to Leeds City College', referred to in Minute No. 94 is designated as exempt from publication in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that it relates to the financial or business affairs of particular persons, or organisations, and of the Council. This information is not publicly available from the statutory registers of information kept in respect of certain companies and charities. It is considered that since this information is to be used as part of one to one negotiations in respect of the leases of these properties in this report, it is not in the public interest to disclose this information at this point in time. Also it is considered that the release of such information would, or would be likely to prejudice Leeds City Council's commercial interests in relation to other similar transactions of other similar properties.

80 Late Items

With the agreement of the Chair, a late item of business was admitted to the agenda entitled, 'Outcome of the Call In of the Decision taken at Executive Board on 21st September 2016 in relation to the 'Better Lives Programme: Phase Three: Next Steps and Progress Report'. This report had been submitted as a late item of business, as this matter, originally considered by Executive Board on 21st September 2016, had been the subject of the Call In procedure, and as such was considered by the Scrutiny Board (Adult Social Services, Public Health & NHS) on 11th October 2016, which resolved to refer the matter back to Executive Board for reconsideration. The Scrutiny report detailing the outcomes of that Call In meeting was circulated on the 14th October 2016, as required. Given the statutory requirement to publish the Executive Board agenda by the 11th October 2016, there was not the opportunity to include such matters in the published agenda. However, the

Draft minutes to be approved at the meeting
to be held on Wednesday, 16th November, 2016

Council's Executive & Decision Making Procedure Rules require that where a Scrutiny Board resolves that a decision is to be referred back to the decision taker for reconsideration, where this is the Executive Board, the report is to be submitted to the next meeting of the Executive Board. As such, with the agreement of the Chair, the matter was submitted for consideration as a late item of business (Minute No. 83 refers).

In addition, and also with the agreement of the Chair, prior to the meeting, Board Members were provided with an updated version of paragraph 4.5.4 to agenda item 16 (Vine – Proposal to Transfer to Leeds City College) for their consideration (Minute No. 94 refers).

81 Declaration of Disclosable Pecuniary Interests

There were no Disclosable Pecuniary Interests declared at the meeting, however, in relation to the agenda item entitled, 'Sustainability and Development of Cultural Organisations in New Briggate', Councillor Yeadon drew the Board's attention to her position as a member of the Leeds Grand Theatre Board and Opera House Board of Management (Minute No. 85 refers).

82 Minutes

RESOLVED – That the minutes of the previous meeting held on 21st September 2016 be approved as a correct record.

HEALTH, WELLBEING AND ADULTS

83 Outcome of the Call In of the Decision taken at Executive Board on 21st September 2016 in relation to the 'Better Lives Programme: Phase Three: Next Steps and Progress Report

Further to Minute No. 60, 21st September 2016, the Director of Adult Social Services submitted a report which presented the outcome of the Scrutiny Board (Adult Social Services, Public Health & NHS) Call In meeting held on 11th October 2016, and which addressed the recommendations made by the Scrutiny Board in its statement when referring the matter back to Executive Board for reconsideration. Finally, Executive Board was invited to further consider those decisions taken on 21st September 2016, in light of the recommendations made by the Scrutiny Board.

For those reasons set out within the submitted report, and as detailed at Minute No. 80, the Chair agreed for this matter to be considered as a late item of business.

The Board paid tribute to the extensive and detailed consideration that the matter had been given by the Scrutiny Board on 11th October 2016.

In presenting the report, the Executive Member undertook to work with any individuals and families who were affected by any actions taken as a result of the decisions made by the Board on this matter.

Responding to a specific enquiry, the Board received an update with regard to the current position in respect of the Manorfield House site. With regard to the current 9 residents at Manorfield House, the Board was assured that they would be guaranteed to receive a level of provision which was at least equal in quality, if not better, to the standard of their current provision, with the caveat that should an individual or the family of that individual choose provision that was rated less than their current standard, then where appropriate, checks may be duly undertaken in order to ensure that that choice was in the individual's best interest. In addition, the Board also received assurances regarding the due regard which had been given to the equality impact procedures in respect of Manorfield House.

Also responding to an enquiry, Members received clarification regarding the occupancy numbers in respect of the Radcliffe Lane Day Centre, and that, as appropriate, further information would be provided to the Member in question in response to the enquiry raised.

With regard to The Green, responding to a Member's enquiries, the Board noted that the intention was to utilise the facility for immediate care / recovery beds, subject to further discussion and agreement with NHS commissioners. However, if such agreement was not reached and the new facility was not progressed, then the current facility would need to be closed. Also, it was confirmed that should this circumstance arise, a further report would be submitted to the Board on this matter, and that in any event, the Board would be kept up to date on the progress of these issues.

It was confirmed that with the agreement of Group Whips, the ordering of the business at the 9th November 2016 Council meeting would be amended in order to facilitate Member comment upon this matter.

In discussing the provision of adult social care in the city, together with the role of the Council and other providers, emphasis was placed upon the importance of ensuring that older people in the city had access to good quality adult social care provision, with the role and involvement of Elected Members being highlighted. Emphasis was also placed upon the importance of the relationship between Elected Members and the Adult Safeguarding Board in terms of safeguarding the welfare of older vulnerable citizens.

In conclusion, the Chair reiterated the importance of continuing to highlight the level of resource that the Local Authority needed in order to ensure that there were the necessary levels of social care provision for older people in the city.

RESOLVED –

- (a) That the Scrutiny Board's recommendations, as detailed at 3.2.1 to 3.2.6 of the submitted report, be accepted, subject to the additional comments in relation to The Green, as per resolution (b) below;
- (b) That the original decisions taken by the Executive Board on 21st September 2016, be re-affirmed, subject to The Green being retained until there can be a seamless transition to the new facility, with it being

noted that the establishment of that new facility is subject to agreement with NHS commissioners, and it also be noted that if such agreement was not reached and the new facility was not progressed, then the current facility would need to be closed;

- (c) That it be noted that a further report will be submitted to Executive Board in order to update the Board on the transition of The Green to the new facility;
- (d) That it be noted and highlighted that the input of the Scrutiny Board is appreciated, and that it also be noted that the Scrutiny Board will be kept informed in order to enable it to monitor the progress made against any decisions taken.

(Under the provisions of Council Procedure Rule 16.5, Councillor A Carter required it to be recorded that he abstained from voting on the decision to re-affirm the resolutions made on 21st September 2016 as referred to within this minute, whilst under the same provisions, Councillor Golton required it to be recorded that he voted against the decision to re-affirm the resolutions made on 21st September 2016 as referred to within this minute)

(In accordance with the Council's Executive and Decision Making Procedure Rules, the matters referred to within this minute were not eligible for Call In, as the power to Call In decisions does not extend to those decisions which have been the subject of a previous Call In. The Executive's decisions in respect of such matters were originally taken by the Board on 21st September 2016 (Minute No. 60 refers) and subsequently Called In. The Scrutiny Board (Adult Social Services, Public Health & NHS) considered the Call In on 11th October 2016 and referred the matter back to the decision taker for reconsideration, with those decisions being further considered by Executive Board at today's meeting (19th October 2016)

ENVIRONMENT AND SUSTAINABILITY

84 Parks and Countryside Attractions Development Plan

The Director of Environment and Housing submitted a report which sought support to the principle of continuing the process of improving attractions at Tropical World, Home Farm and Lotherton Hall Bird Garden. In addition, the report also highlighted the discussions which had taken place regarding the potential to develop an aerial adventure course within Roundhay Park.

Members highlighted the improved offer that the proposals would deliver, and noted how investment in such visitor attractions was able to act as a catalyst for growth in income, and as such making the facilities more sustainable.

In considering the proposals, Members discussed matters including associated consultation exercises, accessibility to the facilities, whilst in response to an enquiry, it was noted that the provision of parking facilities at the three sites would be taken into consideration when progressing the proposals.

RESOLVED –

- (a) That the principle of incurring expenditure to an estimated value of £3.1m in order to deliver the improvements to attractions which are outlined in the submitted report be approved, and that each phase of development at each site be subject to separate approvals, once detailed design and cost estimates are in place;
- (b) That the Chief Officer Parks and Countryside be requested:
 - (i) To implement proposals outlined in the submitted report that will continue the themed development of the visitor attraction elements of the Arnold and Marjorie Ziff Tropical World;
 - (ii) To enter into an agreement with 'Go Ape' regarding the establishment of an aerial adventure concession within Roundhay Park and to support the development of a detailed design from which planning consent is to be sought;
 - (iii) To develop plans and gain any necessary consent that may be required in order to implement the proposals outlined in the submitted report relating to the development of Lotherton Hall Bird Garden; and
 - (iv) To develop plans and gain any necessary consent that may be required in order to implement the proposals outlined in the submitted report relating to the development of Home Farm Temple Newsam.

ECONOMY AND CULTURE

85 Sustainability and Development of Cultural Organisations on New Briggate

Further to Minute No. 25, 22nd June 2016, the Director of City Development submitted a report which provided an update on the issues and opportunities regarding the regeneration of the area around New Briggate. In addition, the report also identified current proposals, and detailed the actions being taken by the Council and other stakeholders to re-energise the area.

Responding to an enquiry, Members were assured that the proposal to lease 34-40 New Briggate would be subject to support for the scheme being obtained from The Grand Theatre and Opera House Board, and also subject to a successful application for Arts Council funding being received, and if such funding was not obtained, then the matter would be resubmitted to the Executive Board for further consideration.

Members also highlighted the importance of ensuring that any wider proposals for regeneration in this area were of benefit to the whole of the city and were complimentary to those buildings which were key to Leeds' cultural offer, such as the Grand Theatre.

RESOLVED –

- (a) That the leasing of 34-40 New Briggate to Opera North Ltd. at market rent be approved, subject to support for the scheme from The Grand

Theatre and Opera House Board, a successful application for Arts Council funding and also the required planning approval;

- (b) That the agreement of the detailed terms for the disposal be delegated to the Director of City Development under delegated powers, with the matter being reported back to Executive Board;
- (c) That it be noted that the £750,000 currently in the capital programme to finance a reverse premium will no longer be required to fund landlord improvements at 34-40 New Briggate, and instead it is proposed that this funding contributes towards complementary public realm improvements as part of the wider regeneration of the New Briggate area, as outlined within Section 3.2 of the submitted report;
- (d) That officers reporting to the Director City Development be requested to continue partnership working in order to develop more detailed design of the public realm and the funding options to implement public realm improvements.

86 Storm Eva: Recovery Update

Further to Minute No. 21, 22nd June 2016, the Assistant Chief Executive (Citizens and Communities) submitted a report providing an update on the impact of Storm Eva in Leeds, specifically with respect to the recovery plan, lessons learned, flood alleviation proposals for the city and the support provided to those businesses and residents affected.

The Chair highlighted a cross-party delegation which had met with Therese Coffey MP, and also reiterated the importance of continuing to highlight to Government the need to ensure that Leeds received the required support in order to establish appropriate flood alleviation and defence mechanisms.

Responding to an enquiry, the Board received further information and clarification on the levels of take up in respect of the Community Support Scheme and also the Property Level Resilience Scheme.

Members also received an update regarding the actions being taken, in partnership with the Environment Agency, to clean up the River Aire.

Responding to an enquiry, officers undertook to provide Board Members with an update in respect of the work being undertaken around the compilation of riparian land ownership details in respect of the River Aire.

In conclusion, Members welcomed the regular updates that the Board had received on such matters since the events of Storm Eva in December 2015, and welcomed the submission of any further updates in the future, as and when appropriate.

RESOLVED –

- (a) That the updates detailed within the submitted report, including the details regarding the progress of the Strategic Recovery Plan, be noted;
- (b) That the progress regarding the recommendations from the lessons learned review, be noted;
- (c) That support be provided for the decision to formally close the Council's recovery phase of work and for remaining issues to now be allocated to 'business as usual' projects and programmes, or service delivery;
- (d) That approval be given for the additional Communities and Business Recovery Scheme initiative of £100,000 for phase two of the River Aire clean-up activity, subject to the Director of City Development consulting with the Local Enterprise Partnership;
- (e) That approval be given for the additional Communities and Business Recovery Scheme initiative of £150,000 to introduce a business growth scheme specifically to support Business Growth projects in affected areas, subject to the Director of City Development consulting with the Local Enterprise Partnership.

EMPLOYMENT, SKILLS AND OPPORTUNITY

87 The Leeds Adult Learning Programme

The Director of Children's Services submitted a report which outlined the delivery plans for the Council's Adult Learning programme for the 2016/17 academic year and which also summarised the achievements to date. The report presented the potential future changes as part of the proposals to devolve the Adult Education Budget to local areas and detailed the planned work to respond to this which would look to ensure that all citizens could continue to access provision and achieve positive outcomes.

Responding to a Member's enquiry, the Board received an update on the current position regarding the Government's proposed transfer of control of the Adult Education Budget to the West Yorkshire Combined Authority.

RESOLVED –

- (a) That the current programme offer and its contribution towards the achievement of Council objectives, be noted;
- (b) That the planned approach towards developing a place based approach to adult skills with local stakeholders under the proposed devolved funding arrangements, be supported;
- (c) That it be noted that the responsible officer for the implementation of such matters is the Head of Project and Programmes, Employment and Skills.

RESOURCES AND STRATEGY

88 Financial Health Monitoring 2016/17 - Month 5

The Deputy Chief Executive submitted a report which presented the Council's projected financial health position for 2016/17, as at month 5. The report reviewed the position of the budget and highlighted any potential key risks and variations at this stage of the financial year.

RESOLVED – That the projected financial position of the authority, as detailed within the submitted report, be noted.

89 Payment of a Minimum Hourly Rate of £8.25 to Leeds City Council Employees

Further to Minute No. 50, 23rd September 2015, the Deputy Chief Executive submitted a report which provided an update on the progress made in the past twelve months as the Council worked towards paying a recognised living wage rate. In addition, the report also set out the further work which was proposed in order to support this commitment.

Responding to a Member's enquiry, it was noted that £8.25/hour was the current minimum pay rate as recommended by the National Living Wage Foundation, which was reviewed on an annual basis.

RESOLVED –

- (a) That the progress made in addressing low pay and in-work poverty issues amongst the workforce regionally, in response to signing the Low Pay Charter, be noted, and that it also be noted that whilst the Council is not an accredited Living Wage Employer, it is committed to the West Yorkshire Low Pay Charter and the Ethical Care Charter;
- (b) That the work that the Council is undertaking, as detailed within the submitted report, be noted, and that the Board's agreement be given to increasing the minimum hourly rate to £8.25 from January 2017, which is the current Living Wage Foundation recommended rate. It also be noted that this minimum rate of pay is inclusive of any pay award which is applied in April 2017 and in the instance where the pay award exceeds the minimum proposed rate of £8.25, then the higher amount of the two will be paid. It also be noted that such matters will be implemented by the Deputy Chief Executive;
- (c) That the Board's agreement be given to the Council continuing to engage suppliers, partners and the business community in Leeds in order to help tackle the wider issues of poverty in the city and develop projects to build a stronger local economy and compassionate city, which will reflect commitments made in the West Yorkshire Low Pay Charter and integrate with Breakthrough Projects.

90 Local Government Association Corporate Peer Challenge: Findings and Initial Response

The Deputy Chief Executive submitted a report which presented the findings from the Local Government Association (LGA) Peer Challenge of the Council that took place in July 2016. The report summarised the scope of the Peer Challenge and the approach taken by the review team, provided headline messages, detailed the key resulting recommendations and set out the Council's initial response, together with the further work planned.

Members welcomed the submitted report together with the findings and recommendations arising from the Corporate Peer Challenge. It was highlighted that the recommendations made were very much valued and were being taken into consideration as part of the approach to move the Council forward in line with the Best Council Plan priorities.

In conclusion, the Chief Executive paid tribute to all staff for their contribution towards what was a very positive outcome.

RESOLVED – That the following be noted:-

- (i) The content of the Corporate Peer Challenge feedback report, as appended to the submitted report;
- (ii) The initial assessment of actions and progress being made by the Council against the key recommendations;
- (iii) That further improvement work to use the findings will be delivered through existing initiatives, such as the Best Council Plan 2017/18 refresh, the organisational service reviews including the Locality Review, the annual review of the Constitution and the People and Culture strategy;
- (iv) That the Deputy Chief Executive will be responsible for taking forward the improvement work, and that an update will be submitted to Executive Board in October 2017.

REGENERATION, TRANSPORT AND PLANNING

91 Establishment of the Leeds Tech Hub Fund

Further to Minute No. 50, 27th July 2016, the Director of City Development submitted a report providing an update on the development of proposals for a Tech Hub, and which also proposed the establishment of a Leeds Tech Hub Fund, with the running of an open grant competition in Autumn 2016 in order to determine the most appropriate project(s) to support via the fund. In addition, the report also sought approval to delegate subsequent authority to the Director of City Development with regard to the selection of the winning project(s) and also to enter into any associated funding agreements.

Members welcomed the approach being taken in respect of the open grant competition and also welcomed the involvement of the tech sector in this initiative.

RESOLVED – That in recognising the opportunity that has been provided by the £3.7m Department of Culture, Media and Sport (DCMS) grant for a Tech Hub in Leeds:

- (i) Approval be given to the establishment of a Leeds Tech Hub Fund;
- (ii) The necessary authority be delegated to the Director of City Development in order to run an open competition for the allocation of the Leeds Tech Hub Fund, together with the selection of the successful project(s) to be supported via the Fund;
- (iii) The decisions being made in line with the resolutions above be supported via input from the tech sector, through input from the Leeds Digital Board.

HEALTH, WELLBEING AND ADULTS

92 The Director of Public Health Annual Report 2016

The Director of Public Health submitted a report which presented a summary of the background to, and content of the Director of Public Health's 2016 Annual Report entitled, "1866-2016: 150 Years of Public Health in Leeds – A Story of Continuing Challenges".

Responding to a Member's enquiry, the Board received an update on the progress being made in respect of developers following the principles set out in the *Neighbourhood for Living* document and using the Director's 2015 Annual Report as a guide on the public health benefits of good design.

In addition, Members also discussed, and received an update on the actions being taken to address the issue of stress and anxiety being experienced by young people.

RESOLVED –

- (a) That the availability of the following be noted:-
 - (i) This year's digital Annual Report at www.leeds.gov.uk/dphreport;
 - (ii) The digital materials on 150 years of Public Health in Leeds;
 - (iii) Indicators on the current health status for the Leeds population;
- (b) That the inclusion of improving health status as a specific objective within the new Council approach to locality working, regeneration and the Breakthrough projects as a contribution towards the delivery of the Health & Wellbeing Strategy and the Best Council Plan, be supported;
- (c) That it be recommended that the Health & Wellbeing Board ensures that improving health status is a specific objective within the development of New Models of Care being led by the NHS as a contribution towards the delivery of the Health & Wellbeing Strategy;
- (d) That the progress made on the recommendations of the Director of Public Health Annual Report 2014/15 be noted.

CHILDREN AND FAMILIES

93 Outcome of School Admission Arrangements 2016

The Director of Children's Services submitted a report presenting statistical information on the annual school admissions round for entry into Reception and Year 7 for September 2016.

Officers responded to comments made regarding the provision of school places available in the North East of the city.

RESOLVED – That the following be noted, as detailed within the submitted report:-

- (i) The number of applications for both phases of education; the percentage of successful first preferences for Secondary admissions being 82.4%; and for Reception admissions the figure being 87%;
- (ii) The percentage of parents receiving one of their top three preferences being 95% for Secondary, and 96% for Primary; and
- (iii) That the officer responsible for such matters is the Admissions and Family Information Service Lead.

94 Vine - Proposal to Transfer to Leeds City College

The Director of Children's Services submitted a report which provided information on the current governance situation regarding Vine, outlined the potential options for future governance arrangements and provided recommendations in respect of future arrangements for Members' consideration.

It was noted that prior to the meeting, an updated version of paragraph 4.5.4 of the submitted report had been circulated to Board Members for their consideration which superseded the version of that paragraph, as contained within the original agenda papers.

Following consideration of Appendix 1 to the submitted report, designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting, it was

RESOLVED –

- (a) That the contents of the submitted report be noted, subject to paragraph 4.5.4 being superseded by the updated text as provided to the Board prior to the meeting;
- (b) That the transfer of the Vine Service from Leeds City Council to Leeds City College, be approved;
- (c) That, following the approval given in resolution (b) (above), it be noted that the transfer is scheduled for completion on 1st November 2016;

Draft minutes to be approved at the meeting
to be held on Wednesday, 16th November, 2016

- (d) That it be noted that the officer responsible for the implementation of such matters is the Complex Needs Area Lead West North West – Disability, Children’s Services;
- (e) That approval be given to the granting of a lease, with the approval of detailed terms being delegated to the Director of City Development, at a rental level, as set out within exempt Appendix 1 to the submitted report.

95 Outcome of consultation to increase learning places at Carr Manor Community School

Further to Minute No. 151, 9th March 2016, the Director of Children’s Services submitted a report detailing proposals brought forward to meet the local authority’s duty to ensure sufficiency of both school and Special Educational Needs (SEN) places. Specifically, this report described the outcome of the consultation regarding proposals to expand primary school provision and establish SEN provision at Carr Manor Community School, noted why the proposals had not been progressed previously and sought permission to publish a new statutory notice in respect of such proposals.

RESOLVED –

- (a) That the publication of a Statutory Notice be approved to expand primary provision at Carr Manor Community School from a capacity of 210 pupils to 420 pupils with an increase in the admission number from 30 to 60, with effect from September 2018, and also to establish provision for pupils with Complex Communication Difficulties including children who may have a diagnosis of ASC (Autistic Spectrum Condition) for approximately 12 pupils (6 primary, 6 secondary), with effect from September 2018;
- (b) That it be noted that the officers responsible for the implementation of such matters are the Head of Learning Systems and the Head of Complex Needs.

COMMUNITIES

96 High Rise Strategy

The Director of Environment and Housing submitted a report providing an update regarding the progress made in respect of developing a new approach towards the management of High Rise blocks, and which also set out a number of proposals regarding the future management of such accommodation.

Responding to a Member’s comments, it was undertaken that car parking provision would be taken into consideration when developing the new approach.

Also, in response to a Member's request, officers undertook to provide the Member in question with details of all high rise blocks in the city, and the management model which was being foreseen for each one.

RESOLVED –

- (a) That agreement be given for Housing Leeds to implement the housing management models and approaches, as detailed within section 3.1 of the submitted report – namely: 'Family Friendly'; 'Enhanced Support' and 'Retirement/Retirement plus';
- (b) That the following proposed changes to the lettings framework for high rise be approved, namely:
 - (i) Restrict lettings to applicants with children (and access rights) in high rise blocks which are deemed unsuitable for children;
 - (ii) Restrict lettings to high rise flats for 16 and 17 year olds;
 - (iii) Awarding those families with children who choose to move to family friendly blocks priority to move, flagging them for a direct offer of accommodation and backdating their priority and direct let status to the date of their original acceptance on the housing register should they wish to move, giving them additional preference on the housing register.
- (c) That the Council's approach to developing a 10 year investment strategy for High Rise accommodation, be approved.

DATE OF PUBLICATION: FRIDAY, 21ST OCTOBER 2016

**LAST DATE FOR CALL IN
OF ELIGIBLE DECISIONS:** 5.00 P.M., FRIDAY, 28TH OCTOBER 2016

(Scrutiny Support will notify Directors of any items called in by 12.00 noon on Monday, 31st October 2016)

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